

## Changing Ownership into the Name of a Trust for a Home on Yearly Registration Renewal with DMV Ownership Certificate (Pink Slip)

The following are instructions on how to record ownership of a manufactured home or mobilehome in the name of a trust when all of the following apply:

- 1) The home is titled with DMV (pink slip).
- 2) The home is subject to yearly registration renewal, also known as vehicle license fee (VLF), and bears a DMV license plate or decal.

In order to record ownership in the name of a trust for a home meeting the above criteria, the following documents and fees must be submitted to the address shown below.

- 1) The original DMV Ownership Certificate (Pink Slip) signed off by all owners printed on the pink slip. The owners should complete the "New Owner Information" area, showing the name of the Trust, and sign where appropriate. If the original pink slip has been lost, an [Application for Duplicate Certificate of Title Form \(HCD 480.4\)](#) can be completed and submitted with a \$25 duplicate fee.

**NOTE: If the unit is registered under more than one pink slip, only one duplicate is required.**

- 2) The original last issued registered owner's Registration Card(s) or, if lost, an [Application for Duplicate Registration Card Form \(HCD 481.2\)](#) completed and submitted with a \$25 duplicate fee.
- 3) [Application for Registration \(HCD 480.5\)](#) completes in full and signed by each Trustee. Include the length, width and insignia number(s) of the mobilehome on the form.
- 4) [Multi-Purpose Transfer Form \(HCD 476.6G\)](#) completed in the appropriate sections and signed by each Trustee.
- 5) 

Transfer Fee	\$35
Lien Registration Fee	\$25 (if, adding, changing or deleting lender)
Duplicate Title Fee	\$25 (due if duplicate submitted)
Duplicate Registration Card Fee	\$25 (due if duplicate submitted)
Renewal Fees	*

\*Renewal Fees are due if current registration will expire within 60 days. If the registration is delinquent, renewal fees and penalties are due. If you do not know the amount due, you may click on [Mobilehome Registration Renewal](#) to determine the amount due. If you own the land on which the mobilehome is located, the Park Purchase Fund Fee is not due. To establish an exemption from the payment of this fee, complete the "Park Purchase Fee Exemption" portion on the [Multi-Purpose Transfer Form \(HCD 476.6G\)](#).

Make **CHECK OR MONEY ORDER** payable to **HCD** and show the **DECAL NUMBER**

Please mail to: HCD  
P.O. Box 2111  
Sacramento, CA 95812-2111

If after a review of your application additional fees and or documents are required, your application will be returned to you with further instructions for completing your transaction.

If you have any questions regarding the above requirements or forms, please call 1-800-952-8356 for assistance.

For office locations, please click here [DISTRICT OFFICES](#).

For clarification of some of the terminology, please click here [DEFINITIONS](#).